



NIDMP/1-60/34/HR/P&A/2019

Dated : 27 September 2019

OFFICE ORDER NO. NIDMP/HR/05/2019

Subject: Implementation of Policy on Grant of Children Education Allowance (CEA) and Hostel Subsidy at NID, MP.

The revised rules regarding grant of Children Education Allowance (CEA) and Hostel Subsidy for Government Employees have been implemented vide Govt of India, DOP&T O.M No. A-27012/02/2017-Estt (AL) dated 16/17th July, 2018. The rules relating to Children Education Allowance (CEA) and Hostel Subsidy in respect of staff of NID,MP are notified as under:

1. The orders shall be applicable with immediate effect.
2. The CEA and Hostel Subsidy is admissible in respect of children studying from two classes before class one to 12" standard and also for the initial two years of a diploma/certificate course from Polytechnic/ITI/Engineering College, if the child pursues the course after passing 10th standard and the Government servant has not been granted CEA/Hostel Subsidy in respect of the child for studies in 11" and 12" standards.
3. Divyaang Children are entitled for the allowance up to the age of 22 years.
4. Even if a child fails in a particular class, the reimbursement of Children Education Allowance/Hostel Subsidy shall be admissible.
5. Hostel subsidy is applicable only in respect of the child studying in a residential educational institution located at least 50 kilometers from the residence.
6. The reimbursement of Children Education Allowance/Hostel subsidy can be claimed only for the two eldest surviving children with the exception that in case the second child birth results in twins/multiple birth.
7. The amount for reimbursement of Children Education allowance will be Rs.2250/- per month (fixed) per child. This amount of Rs.2250/- is fixed irrespective of the actual expenses incurred by the parent.
8. In order to claim reimbursement of CEA, the employee should produce a certificate issued by the Head of the Institution for the period/year for which claim has been preferred. Format of the Certificate is given at Annexure I.

9. The amount of ceiling of hostel subsidy is Rs.6750/- pm. In order to claim reimbursement of Hostel Subsidy for an academic year, a similar certificate from the Head of Institution confirming that the child studied in the school will suffice, with additional requirement that the certificate should mention the amount of expenditure incurred by the employee on this account. Format of certificate to be furnished is placed at Annexure II.

10. The reimbursement of Children Education Allowance for Divyaang children shall be payable at double the normal rates of CEA prescribed above in clause (b) i.e. Rs.4500/- per month (fixed).

11. The above rates will be revised as and when Gol orders to that effect are received.

12. The Hostel Subsidy and Children Education Allowance can be claimed concurrently.

13. In case both the spouses are Government servants, only one of them can avail reimbursement under Children Education Allowance and Hostel Subsidy.

14. The reimbursement of CEA and Hostel Subsidy will be done just once in a financial year after completion of the financial year.

15. This is issued for information and compliance by all concerned.

15. This has the approval of the Competent Authority.

(Suresh Chandra Thakur)
Chief Administrative Officer

Copy forwarded to:

Office of the Director NID, MP
Office of the Registrar
Chief Administrative Officer
Controller of Finance & Accounts
Head Librarian
Chief Coordinator, Foundation Year
IT Officer NID, MP
Concerned file

CERTIFICATE FOR CLAIMING CHILDREN EDUCATION ALLOWANCE

Certified that Ms/Mr----- Son/Dauthger of Mrs/
Mr----- is a bonafide student of this
Institution/School/College and studied in Class ----- during the academic year
-----.

Her/His date of birth as per the school record is -----
(In word-----)

Admission Register Sl. No.-----

Signature of Head of Institution/ School/College

Institution's Seal

Date :

CERTIFICATE FOR CLAIMING HOSTEL SUBSIDY

Certified that Ms/Mr----- Son/Dauthger of Mrs/
Mr----- is a bonafide student of this
Institution/School/College and studied in Class ----- during the academic year
-----.

During the year Ms/Mr----- stayed in the hostel/ residential
complex of this Institution and paid an amount of Rs.----- (Rupees in
words-----) as
boarding and lodging charges.

Date of Admission to the Hostel -----
(In words-----)

Date of Birth as per school record -----
(In words-----)

Admission Register Sl.No. -----

Signature of Head of Institution/ School/College

Institution's Seal

Date :